



# OFFICE ROUTINE MAINTENANCE CHECKLISTS

EMPLOYEE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PPE**     Gloves     Facemask     Eye Protection

## CHEMICALS

### OFFICES / HALLWAYS / LOBBIES / CONFERENCE ROOMS

- ENHANCE™ Neutral Floor Cleaner
- AVISTAT-D™ RTU Spray Disinfectant Cleaner
- KLEER BRITE™ Non Ammoniated Window & Glass Cleaner
- EARTH SENSE®™ Multi-Surface Concentrate with H<sub>2</sub>O<sub>2</sub>
- CREAM COAT™ Premium Furniture Polish

### RESTROOMS

- SHA-ZYME™ DRC
- AVISTAT-D™ RTU Spray Disinfectant Cleaner
- NEUTRAL-Q™ Disinfectant Cleaner Deodorant
- WRANGLER™ 9.5% HCL Disinfectant Bowl Cleaner
- ETERNITY™ Long Lasting Malodor Destroyer
- KLEER BRITE™ Non Ammoniated Window & Glass Cleaner
- EASY DAB® Creme Cleanser

### BREAK ROOMS

- ENHANCE™ Neutral Floor Cleaner
- AVISTAT-D™ RTU Spray Disinfectant Cleaner
- KLEER BRITE™ Non Ammoniated Window & Glass Cleaner
- EARTH SENSE®™ Multi-Surface Concentrate with H<sub>2</sub>O<sub>2</sub>
- SANIQUAT™ Disinfectant Sanitizer Deodorant
- RUFF N READY™ RTU Spray & Wipe Degreaser

## EQUIPMENT / SUPPLIES

### OFFICES / HALLWAYS / LOBBIES / CONFERENCE ROOMS

- Dust Mop, Broom & Dust Pan
- CAUTION Wet Floor Signs
- Mop & Bucket with Wringer
- Microfiber Cleaning Cloths
- Putty Knife
- Vacuum Cleaner & Extra Vacuum Bags
- Trash Receptacle Liners
- AFIA™ Alcohol-Based Foaming Hand Sanitizer

### BREAK ROOMS

- Dust Mop, Broom & Dust Pan
- CAUTION Wet Floor Signs
- Mop & Bucket with Wringer
- Microfiber Cleaning Cloths
- Putty Knife
- Trash Receptacle Liners
- AFIA™ Ocean Mist Foaming Hand Cleaner
- AFIA™ Alcohol-Based Foaming Hand Sanitizer
- Paper Towels
- Napkins
- Coffee & Coffee Filters or K-Cup® Pods
- GREEN EMERALD™ Premium Dishwash Detergent

### RESTROOMS

- Broom & Dust Pan
- CAUTION Wet Floor Signs
- Mop & Bucket with Wringer
- Microfiber Cleaning Cloths
- Toilet Brush or Swab
- Trash Receptacle Liners
- Toilet Paper
- Paper Towels
- AFIA™ Ocean Mist Foaming Hand Cleaner



PHILADELPHIA, PA 19123 USA  
Toll Free (800) 628-2436 • www.nclonline.com  
For more information: info@nclonline.com